

NOAA FORM 37-19A (3-77)		U.S. DEPARTMENT OF COMMERCE NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION		DATE	
ARTIFACTS LOAN AGREEMENT					
NAME AND ADDRESS OF BORROWER			BORROWER'S TELEPHONE NUMBER		
			PERIOD OF LOAN (<i>Approximate time artifacts leave NOAA/NOS until their return receipt.</i>) FROM: _____ TO: _____		
SHIPPING ADDRESS (<i>If different from borrowers</i>)			RETURN ARTIFACTS BY:		
			SHIPMENT VIA _____ <i>Special instructions attached.</i>		
LOCATION OF ARTIFACTS			PURPOSE OF LOAN		
<u>Credit Line:</u> NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION - NATIONAL OCEAN SURVEY (For exhibition label and publication)					
ARTIFACTS TO BE LOANED					
ACCESSION OR PLATE NO.		DESCRIPTION (<i>Include size, materials, and brief report of condition</i>)		VALUE	
Continued on separate sheet.					
CONDITIONS OF LOAN					
<p><u>Custody and Ownership.</u> It is expressly understood that the artifacts remain the property of the United States Government. It is further understood this loan is nontransferable and in the event of the borrower's death, change in organization, or termination of need, the legal representative of the requester is to notify NOAA/NOS, giving full name and address in writing, and enclosing a certified copy of the authority.</p> <p><u>Protection.</u> Artifacts borrowed shall be given special care at all times to insure against loss, damage, or deterioration. Upon receipt and prior to return of the artifacts, the borrower must make a written record of condition. The National Ocean Survey is to be notified immediately, followed by a full written report, if damage or loss is discovered. No artifact may be altered, cleaned, or repaired without written permission. Artifacts must be protected from handling, damage, and theft by use of appropriate railings, display cases, and other responsible means.</p> <p><u>Credit.</u> Each artifact shall be labeled and credited in any publications to NOAA/NOS. Unless otherwise agreed to in writing, no reproductions are permitted by the borrower or its viewing public except photographic copies for catalog and publicity uses related to the stated purpose of this loan.</p> <p><u>Costs.</u> Unless otherwise noted, all initial costs of packing, transportation, and insurance shall be borne by NOAA/NOS. Upon return of artifacts, all costs of packing, transportation, and insurance shall be borne by the borrower.</p> <p><u>Extensions/Return.</u> Any extension of the loan period must be approved in writing by the NOAA Administrator or designee. The National Ocean Survey reserves the right to recall the artifact from loan on short notice, if necessary.</p>					
RECEIVED			APPROVED		
BORROWING ORG. AUTHORIZED OFFICIAL (<i>Name and Title</i>)			NOAA/NOS AUTHORIZED OFFICIAL (<i>Name and Title</i>)		
SIGNATURE		DATE	SIGNATURE		DATE

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(3-77)

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NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION

DATE

ARTIFACTS LOAN AGREEMENT (Continuation Sheet)

ARTIFACTS TO BE LOANED

ACCESSION OR PLATE NO.	DESCRIPTION <i>(Include size, materials, and brief report of condition)</i>	VALUE

ARTIFACTS LOAN AGREEMENT (Continuation Sheeet)

SHIPMENT VIA (Special instructions)